

MIDDLETOWN TOWN COUNCIL
MEETING MINUTES
OCTOBER 9, 2018

The Middletown Town Council Meeting was held in the Council Chambers, 7875 Church Street Middletown, VA on Monday October 9, 2018 at 7:00 p.m.

Town Council Present

Mayor Charles Harbaugh, IV
Councilor Carolyn Aliff
Councilor Jeffrey Pennington
Councilor Carole Snyder Jones
Councilor Scott Fink

Town Council Absent

Councilor Thomas Simon
Councilor George Smith

Staff Present

Municipal Clerk Christina Smith
Chief Gary Benedict Jr.

1. Call to Order

Mayor Harbaugh called the meeting to order at 7:00 p.m.

2. Moment of Silence

Mayor Harbaugh called for a moment of silence.

3. Pledge of Allegiance

Mayor Harbaugh led those present in the Pledge of Allegiance.

4. Roll Call

All Councilors were present with the exception of Councilor Simon and Councilor Smith.

5. Set Agenda

Mayor Harbaugh asked for a motion to set the agenda. Councilor Snyder Jones made a motion to set the agenda. Councilor Fink seconded the motion. All Councilors were in favor.

6. Approval of Previous Council Meeting Minutes

Councilor Pennington made a motion to approve the minutes from the September 10, 2018 Town Council meeting. Councilor Snyder Jones seconded the motion. All Councilors were in favor and the Town Council minutes were passed.

7. Citizen Comments (3 minutes per person per meeting – max 30 minutes)

Wayne Barringer and Dale Corey were here on behalf of The National Society of the Sons of the American Revolution and Colonel James Wood, II Chapter to present Mayor Charles Harbaugh IV and Raymond Steele with a certificate of appreciation for their continued support of Patriots Pride Day.

Patricia Sinclair 2404 Greenbriar Road was here to present Council and Mayor a copy of plans prepared by an engineer which were requested as part of her building permit by Frederick County Public Works which outlines the flow of water on her property. She also offered to share video footage from her cell phone to those Council members that were absent at the September Council meeting. She advised that VDOT has agreed to upgrade the culvert on Third Street leaving the Town responsible to repair the

remaining drainage issue affecting her property and neighboring properties. She also advised that she is not going away until this issue is resolved.

8. Report of the Facilities Committee

Nothing to report

9. Report of the Personnel and Finance Committee

Councilor Snyder Jones made a motion to approve the Treasurer report. Councilor Pennington seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Snyder Jones – Yes

Councilor Pennington – Yes

Councilor Fink – Yes

Motion carried 4-0

10. Report of the Public Works Committee

Nothing to report

11. Report of Public Safety Committee

Councilor Fink stated police calls and case reviews are in the packet.

12. Report of the Ordinance Committee

Councilor Aliff made a motion to approve the Third & Final Reading of “AN ORDINANCE TO AMEND SECTION 15-25 WATER RATES TO REDUCE SERVICE CHARGE”. Councilor Snyder Jones seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Snyder Jones – Yes

Councilor Pennington – Yes

Councilor Fink – Yes

Motion carried 4-0

Councilor Aliff made a motion to approve the First Reading of “AN ORDINANCE TO UPDATE PORTIONS OF CHAPTER IV THROUGH VI AND THE ADDITION OF ARTICLE XI”. Councilor Snyder Jones seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Snyder Jones – Yes

Councilor Pennington – Yes

Councilor Fink – Yes

Motion carried 4-0

Councilor Aliff made a motion to approve the Second Reading of “AN ORDINANCE TO UPDATE PORTIONS OF CHAPTER IV THROUGH VI AND THE ADDITION OF ARTICLE XI”. Councilor Pennington seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Aliff – Yes

Councilor Snyder Jones – Yes

Councilor Pennington – Yes

Councilor Fink – Yes

Motion carried 4-0

13. Report of the Planning and Zoning Committee

Nothing to report

14. Report of Special Committees

Mayor Harbaugh reported we will again host the Lighting of the Luminaries in honor of the 964 fallen soldiers on Saturday October 20, 2018 at 7:00 p.m. Anyone interested in volunteering to help there will be a sign up sheet available after the meeting.

15. New or Unfinished Business

Set Work Session Meeting date – Monday November 5, 2018 @ 7:00 p.m.

16. Petitions and Communication

Mayor Harbaugh welcomed Shenandoah Young Marines Wyatt Spiker and Walter Davis. Wyatt Spiker spoke of Red Ribbon Week and explained its purpose. Once finished Mayor Harbaugh read the Proclamation for Red Ribbon Week October 23 – 31, 2018 and presented the Young Marines with a signed proclamation proclaiming the Town of Middletown acknowledges Red Ribbon Week.

Raymond Steele asked the Mayor if he could announce the upcoming ceremony to be held at the Veterans Memorial. Mayor Harbaugh obliged. Mr. Steele reported the Middletown Veterans Memorial will host its annual Veterans Day Ceremony on Monday November 12, 2018 at 2:00 p.m. And all are welcome.

17. Adjournment

Mayor Harbaugh adjourned the meeting at 7:20 p.m.

Christina Smith
Municipal Clerk

Charles Harbaugh, IV
Mayor